



# UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/624,619	07/24/2000	Kiyoshi Okamoto	CANO:011

Rossi & Associates  
P O Box 826  
Ashburn, VA 20146-0826

## FORMALITIES LETTER



\*OC000000005416209\*

Date Mailed: 09/21/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

### Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 690 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- Total additional claim fee(s) for this application is \$342.
  - \$108 for 6 total claims over 20.
  - \$234 for 3 independent claims over 3.
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 1162.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

710.00 OP  
130.00 OP  
240.00 OP  
90.00

09/21/2000 09:00:00 09624619

09/21/2000 09:00:00 09624619



Section  
#  
**PATENT**

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of

OKAMOTO et al.

Serial No.: 09/624,619

Filed: July 24, 2000

BOX: MISSING PART

Batch:

Group Art Unit: 3651

Examiner:

For: SHEET PROCESSING APPARATUS, CONTROL METHOD THEREFOR, SHEET  
PROCESSING METHOD, AND STORAGE MEDIA

Certificate of Mailing

I hereby certify that this paper is being deposited with the  
United States Postal Service as first class mail in an  
envelope addressed to: Assistant Commissioner of Patents,  
Washington, D.C. 20231 on:

Date: 11/21/00

By: Marc A. Rossi

Marc A. Rossi

**RESPONSE TO MISSING PARTS**

Assistant Commissioner of  
Patents, Washington, D.C. 20231

Sir:

In response to the Notice of Missing Parts having a mailing date of September 21, 2000  
applicants enclose herewith a copy of the signed Declaration. Also attached is an Assignment  
Transmittal Letter and a Preliminary Amendment.

Applicant has attached a Preliminary Amendment to eliminate multiple dependant claims.  
Please adjust the fees accordingly.

Attached is a check in the amount of \$ 1170.00 covering the required \$ 710.00 filing fee,  
the \$ 130.00 fee for the late filing of the declaration, \$ 90.00 for five additional claims and  
\$ 240.00 for three additional independent claims. The commissioner, however, is authorized to

charge deposit account 18-2056 (or credit any overpayment thereto) for any deficiency in fees required to maintain the pendency of this application.

Respectfully submitted,

11/21/00  
Date

Attorney Docket: CANO:011

Marc A. Rossi  
Marc A. Rossi  
Registration No. 31,923